



## **VACANCY:**

**ROLE TITLE: LAB TECHNOLOGIST**

**LOCATION: A COMMUNITY CENTRE SCHOOL CLINIC – MECHIMERU (Bungoma)**

**Role Summary:** The primary role of the Lab Technologist is to ensure smooth running of laboratory services in the clinic through a sustainable service delivery model in line with the mission, vision and strategic objectives of the organization. He/she will also ensure accurate processing and timely dissemination of results and must demonstrate professionalism, competence and integrity at all times.

### **Role Details:**

- ✚ Coordinate day-to-day operations to ensure quality laboratory services are delivered to beneficiaries.
- ✚ Provide medical laboratory diagnostic and therapeutic information, products and services by developing and implementing SOPs for all aspects, as well as reporting.
- ✚ Maintain medical laboratory equipment performance by establishing quality standards, developing operations, quality and troubleshooting procedures, certifying instrument performance, and arranging for equipment replacement, service, and repair.
- ✚ Maintain medical laboratory supplies inventory by checking stock to determine inventory level, anticipating needed supplies, placing and expediting orders for supplies, and verifying receipt of supplies.
- ✚ Maintain high standards of hygiene and general cleanliness as well as medical laboratory productivity by monitoring workload of functional areas, identifying peak and slack periods, and making operational adjustments.
- ✚ Communicate urgent/critical/abnormal test results within recommended period of time and maintain proper documentation.
- ✚ Ensure quality results by participating in quality assurance processes.
- ✚ Maintain medical laboratory information system by identifying information needs and problems, recommending improvements to SOPs, establishing priorities, testing etc.
- ✚ Implement new programs, tests, methods, instrumentation and procedures
- ✚ Maintain regular contact with clients suffering from various diseases to monitor their progress and response to medications by doing baseline investigations.
- ✚ Organize and conduct blood drives periodically.
- ✚ Participate in continuous medical education for professional development.

- ✚ Perform other duties as may be assigned by your supervisor from time to time.

### Minimum Requirements

- ✚ **Diploma in Laboratory Technology** or equivalent qualification from a recognized institution in Kenya.
- ✚ MUST be a **mature born again Christian** with a supporting verifiable testimony.
- ✚ MUST have at least **2 years' practical work experience** in a busy laboratory preferably of similar scope of operations.
- ✚ **Valid and current registration with Kenya Medical Laboratory Technicians and Technologist board (KMLTTB)**
- ✚ Have good communication skills in English, Swahili as well as interpersonal skills;
- ✚ Strong computer proficiency and an appreciation for emerging technology trends.
- ✚ **Good organizational skills, an enthusiastic approach to work, ability to perform under minimum supervision, pressure and demanding circumstances**
- ✚ MUST be flexible, self-motivated and a team player.
- ✚ MUST pay keen attention to detail; discretion and high integrity are imperative.
- ✚ Knowledge of relevant quality assurance and accountability systems is an added advantage.
- ✚ Good level of **computer proficiency** - MS Office Suite, email, internet/social media and typing skills.
- ✚ **An understanding of the social dynamics of the community, being conversant with the local language and the general geographical area** is a distinct advantage.

### Application Process:

1. Please send your **customized cover letter** via <https://forms.gle/ibq5FFaPPJ5J5uU7> .  
**Step 1 is a mandatory step.**
2. Send **updated CV** to [humanresource@yatimaoutreach.org](mailto:humanresource@yatimaoutreach.org) not later than end of day **Tuesday 28<sup>th</sup> November, 2023.** **Do NOT send in your testimonials at this point.**